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**Glencairn Memorial Institute**

Accounts

31<sup>st</sup> March 2015



# Annual Report

This is the report for the year ending 31<sup>st</sup> March 2015

## Introduction

The Glencairn Memorial Institute was established as a Charitable Trust on 25<sup>th</sup> November 1921. The charity reference number is SC 9179 and the Inland Revenue claims reference number is CR 32882.

## Objectives

The objectives are to operate and manage the building to the benefit of the inhabitants of the Glencairn parish.

## The Trustees

The trustees for the period were as follows:

A Hall  
W S Lowry  
G Macfarlane

## The officers of the Management Committee

In terms of the constitution the Trustees delegate the day to day management to an elected Management Committee. The members of this committee, for the period were as follows:

Chairperson	J F Hall
Secretary	F McMillan
Treasurer	M Anderson
Member	S Hall
Member	B Todd
Member	I Walker
Member	M Mackenzie
Member	W Lytle

## Activities

The Institute continued to provide a venue, in the form of a hall, meeting rooms and snooker room, for the inhabitants of the parish at a low cost.

Signed *M Andrew Anderson*  
Name M Anderson

Date *24 September 2015.*

## **Independent Examiner's Report to Trustees of Glencairn Memorial Institute**

Independent Accountants in Scotland Limited report on the accounts of the charity for the year ended 31<sup>st</sup> March 2015 which is set out on pages 4 to 5

### **Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts in accordance with the terms of the Charities and Trustee Investment (Scotland) Act 2005 and the charities Accounts (Scotland) Regulations 2006. The charity trustees consider that the audit requirement of Regulation 10(1) (d) of the Accounts Regulations does not apply. It is my responsibility to examine the accounts as required under section 44(1) (c) of the Act and to state whether matters have come to my attention.

### **Basis of Independent examiner's statement**

Our examination is carried out in accordance with Regulation 11 of the Charities Accounts (Scotland) Regulations 2006. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeks explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In the course of our examination, no matter has come to our attention

1. Which gives me reasonable cause to believe that any material respect the requirements:
  - To keep accounting records in accordance with Section 44(1) (a) of the Act and Regulation 4 of the 2006 Accounts Regulations, and
  - To prepare accounts which accord with the accounting records and comply with Regulation 9 of the 2006 Accounts Regulations have not been met, or
2. To which, on our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Glencairn Memorial Institute  
Receipts and Payments Account  
For the year ended 31 March 2015**

<u>General Accounts</u>	<b>2015</b>	<b>2014</b>
<b>Receipts</b>	<b>£</b>	<b>£</b>
Hall Lets	3543	3869
Subscriptions	442	414
Fund Raising	471	637
Donations	87	282
Bank Interest	21	5
Lottery	464	0
Gift Aid Rebate	222	0
<b>TOTAL</b>	<b>5250</b>	<b>5207</b>
<b>Payments</b>		
Rates Insurance & Licences	1502	1320
Repairs and Maintenance	1159	612
Volunteers Expenses	0	1045
Electricity and Oil	1438	1706
Cleaning and Sundries	1320	163
Office Expenses	170	0
<b>TOTAL</b>	<b>5589</b>	<b>4846</b>
<b>Surplus/(Deficit) for Year</b>	<b>(339)</b>	<b>361</b>
 <u>Building Fund Accounts</u>		
<b>Receipts</b>		
Lottery	0	568
Subscriptions	0	0
Donations and Grants	0	0
Interest	0	1
Gift Aid Rebate	0	192
<b>TOTAL</b>	<b>0</b>	<b>761</b>
<b>Payments</b>		
Annual Maintenance	0	626
Prizes	0	197
Repairs Etc	0	150
Building Works	0	0
Expenditure Against Grants	0	0
<b>TOTAL</b>	<b>0</b>	<b>973</b>
<b>Surplus/(Deficit) for Year</b>	<b>0</b>	<b>(212)</b>
 <b>Total Receipts</b>	<b>5250</b>	<b>5968</b>
<b>Total Payments</b>	<b>5589</b>	<b>5819</b>
<b>Surplus/(Deficit) for Year</b>	<b>(339)</b>	<b>149</b>

**Glencairn Memorial Institute  
Statement of Balances at 31 March 2015**

<b>Bank and Cash in Hand</b>		<b>2015</b>	<b>2014</b>
		<b>£</b>	<b>£</b>
<b>Opening Balances</b>			
Santander:	Building Fund	610	822
Cash on Hand:	General Fund	0	567
Santander:	General Account	6427	5499
	<b>TOTAL</b>	<b>7037</b>	<b>6888</b>
<b>Surplus/(deficit) for year</b>		<b>(339)</b>	<b>149</b>
<b>Closing Balances</b>			
Santander:	Building Fund	6	610
Cash on Hand:	General Fund	98	nil
Santander:	General Account	6594	6427
	<b>TOTAL</b>	<b>6698</b>	<b>7037</b>

**Note: In addition to the above assets, the charity owns the Glencairn Memorial Institute building and contents.**

**Approved by Trustees and signed on their behalf**

Trustee's Signature *A. B. Hall*  
 Trustee's Name **A. B. HALL**  
 Date **8 October 2015**