

**GLENCAIRN MEMORIAL INSTITUTE**  
Chapel Street, Moniaive, Thornhill, Dumfriesshire. DG3 4EJ  
Scottish Charity No.SC009179

**ANNUAL GENERAL MEETING**

**Minutes of the AGM held on Thursday 25<sup>th</sup> September, 2014**

**Present:** J. F. Hall (Chair), R. D. Saunderson, A. B. Hall, W. Lowry, G. MacFarlane, W. Lyttle, M. H. MacKenzie, M. MacKenzie, I. Walker, P. Lyttle, F. Dunse, S. Goodburn, Graeme Scott, Martin Anderson, Stuart Hall, Lindsay Dunse, Frances Dunse, Jane Nimmo, Rosalind Hall, Carol Moir, F. McMillan (Secretary)

**Apologies:** Sue Grant

The Chair welcomed everyone present and thanked them for supporting the Glencairn Memorial Institute (GMI). A special thanks was given to the trustees Alexander Hall, William Lowry and Graeme MacFarlane.

**Minutes of the last AGM meeting:** were approved by Susan Goodburn and seconded by William Lowry.

**Matters arising:** there were no matters arising from the last AGM meeting.

**Chairman's Report:** it was a busy year again and the GMI continues to be well used. There have been no major issues but there is an ongoing repair to the paintwork at the front of the building. The membership remains static and our web site has been improved. The Chair thanked the management Committee for their hard work and special mention to the Treasurer and Caretaker Duncan Saunderson who was retiring after all his years hard work.

**Treasurer's report for year ending 31<sup>st</sup> March, 2014:** details of the accounts for last year are on the web site. Building Fund has receipts for £5,207.00 which is £138.00 less than last year. General Fund spend is £4,846.00 which is £4.00 less than last year. This leaves a surplus of £361.00. The Treasurer said the GMI has a over all surplus of over £1,000.00. Total amount in bank £7,037.00 which is a satisfactory position. DS thanked the members of the Committee for their support over the years and wished them well in the future.

**Appointment of Independent Examiners:** The Chair said the Committee changed the way in which the accounts are prepared which is through a company called IAISLLP Accountancy Banking and Taxation Consultants based in Glasgow. They have also audited this years accounts. Chair suggested we get IAISLLP again to undertake the auditing of the accounts. proposed by Susan Goodburn seconded by Stuart Hall.

**Change of Constitution:** no changes to constitution required.

**Election of Office Bearers:** F. Hall advised at this point all of the Management Committee members resign and handed over control to A. B. Hall to undertake the election of the new Management Committee.

A. B. Hall asked for nominations for Chairman, Secretary and Treasurer and Committee members. The following were duly elected.

Position	Name	Proposed	Seconded
Chairman	F. Hall	Ian Walker	F. McMillan
Treasurer	M. Anderson	Stuart Hall	F. McMillan
Secretary	F. McMillan	J. Nimmo	M. MacKenzie
Caretaker	G. Scott	F. McMillan	S. Goodburn
Committee Member	A. B. Hall	F. McMillan	F. Hall
Committee Member	I. Walker	S. Hall	S. Goodburn
Committee Member	S. Hall	J. Nimmo	F. McMillan
Committee Member	M. MacKenzie	S. Hall	F. Dunse
Committee Member	B. Todd	A. Hall	S. Hall
Committee Member	S. Goodburn	S. Hall	G. Scott
Committee Member	W. Lyttle	S. Goodburn	G. Scott

Trustees for the Glencairn Memorial Insitute are: A. B. Hall, W. Lowry and G. MacFarlane.

**Any other Competent Business:** Chair mentioned the new set up for the accounts going forward which is IAISLLP will do the book keeping and all cash, cheques will be handled by the Treasurer. This has been ongoing the last few months. G. MacFarlane asked if the booking keeping is being done by IAISLLP can they also audit the accounts. Duncan Saunderson said they were not involved with the accounts but would speak to the owner. **Action: check with IAISLLP if they can still audit accounts – Chair.** Alexander Hall referred to the AGM meeting which should be held end of April or May and asked if this could be achieved next year. Chair acknowledge this and agreed to hold AGM earlier in the year. The Chair said the plans for the incoming year was busy as ever with focus on repairing the damp and paintwork at the front of the hall which will mean digging into our reserve funds. The Chair thanked everyone for coming and closed the meeting.

Fiona McMillan  
 Secretary and Minute Taker  
 25<sup>th</sup> September, 2014